

Your eDec has been Submitted
USFWS Port: NY-New York

Your confirmation number is: 2015NY1747898

SPECIAL NOTICE FOR FILERS IN THE PORT OF NEW YORK

IN ADDITION TO THE GENERAL FILING INSTRUCTIONS BELOW, PLEASE NOTE THE FOLLOWING:

- *PRINT A COPY OF THE COMPLETED USFWS DECLARATION FORM 3-177 JUST FILED AND SUBMITTED TO THE USFWS. TO PRINT A COPY OF THIS 3-177, CLICK THE BUTTON LABELED "PRINT DRAFT eDEC" ABOVE. THEN, CLICK THE BUTTON THAT APPEARS LABELED "PRINT". THIS ACTION WILL DISPLAY A PRINTABLE VERSION OF YOUR 3-177, WHICH WILL THEN BE PRINTED DIRECTLY FROM YOUR WEB BROWSER.*
- *PLEASE REVIEW THE PRINTED 3-177 AND ENSURE THAT ALL SPECIES ON THE DECLARATION FORM DISPLAY A VALID FOUR LETTER SPECIES CODE IN THE SPECIES CODE COLUMN (NOTE, "****" IS NOT A VALID CODE, AND INDICATES INCORRECT DATA ENTRY OF YOUR SPECIES INFORMATION).*
- *PLEASE ENSURE THAT YOU INCLUDE A COPY OF THE CARRIER CERTIFICATE, IF APPLICABLE.*
- *PRINT A COPY OF THE "TRANSACTION SUCCEEDED" PAGES CONFIRMING ON LINE PAYMENT, IF APPLICABLE.*
- *HELPFUL HINT - HAVING SCIENTIFIC NAMES ASSOCIATED WITH COMMON NAMES ON THE INVOICE WILL EXPEDITE DOCUMENT PROCESSING TIME.*
- **TO AUTHORIZE A REQUEST FOR OVERTIME PROCESSING AND PAYMENT OF OVERTIME FEES:
PLEASE SIGN AND PRINT NAME HERE: _____**

Filing Instructions

1. Print a copy of this page and use as a cover sheet for your [document package](#).
EScan Upload: Click here to submit your document package electronically. Questions? See instructions below.
2. Submit your document package, with the appropriate fees, to the USFWS Port. Please direct any fee-related questions to the port.
Click here to pay fees now
3. Your document package must be submitted in the following order: (** PLEASE NOTE: Not all documents may apply to your shipment **)
 - o This cover sheet and copies of the 3-177 where required.
 - o Check, money order, or credit card payment* made payable to the U.S. Fish and Wildlife Service covering appropriate fees. * *Contact the USFWS Port where you intend to conduct your business to inquire as to payments through credit cards or corporate billing.*
 - o Original CITES Permits and Other U.S. or Foreign Permits
 - o Copies of Invoices and Packing Lists
 - o Copies of Veterinary or Health Certificate
 - o Copies of Air Waybill/Bill of Lading
 - o Copies of I/E License and Port Exception Permits
 - o Copies of CBP Form 3461 or other CBP Forms
 - o Copies of Carrier Certificate
 - o Copies of All Other Accompanying Shipping Documents

This eDec is part of our eScan Upload program. Please scan your entire document package and upload it either from the link on this screen, or from the link next to your pending eDec.

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Shipment Information

Importer/Exporter: *UNIVERSITY OF NEW MEXICO JOSEPH COOK*

Transaction Number (Customs ID): *NA*

AWB/BL:

Shipment Location: *NA*

Your eDecs Filer ID Number: *13220*

Importer/Exporter Phone: *505 277-9262*

- Your eDec is now "PENDING" review by us.
- While "PENDING", you may edit your eDec. To edit, click the "View Declaration" button.
- Please read the Filing Instructions below, and submit your document package to us immediately. We will need your complete document package before we can finish processing your shipment.

- You cannot edit or access your eDec once we have "LOCKED" it.
- Once your eDec is "ACCEPTED", we will send you an e-mail explaining the final steps necessary to process your shipment.
- If your eDec is "REJECTED", we will send you an e-mail indicating the problems. You *must* re-submit the corrected eDec.